

Caldwell Farmer's Market Regulations - 2018 Season

Time: The Market will begin on May 9, 2018 and will continue every Wednesday until September 26, 2018. Market will open at 3:00 pm and close at 7:00 pm. The Market reserves the right to stay open later, if there is a surplus of customers after 7:00 pm. Vendors may start setting up at 12:30 pm.

Cost:

Option 1: The Vendor shall pay a fee of **\$200.00** for a **10X10** space for the summer season (21 weeks). This fee may be made in payments, but must be paid in full by April 26, 2018.

Option 2: The Vendor shall pay **\$12.00** per week for each week they attend. This fee must be paid by the Sunday prior to the date of attendance. (online pay is available)

Taxes: A copy of each Vendor's State Tax Permit and ST-124 (available on the website, this form links the vendors tax number with the State of Idaho). Vendors will not be allowed to setup if the Market does not have this. Vendors are responsible for their own taxes at the end of the Market season. Vendors are to keep track of their own sales, taxes and monies paid to Market. The State Tax Commission has the right and may come by and at any time and check for these things.

Equipment: Vendors are responsible for providing their own canopy, tables, chairs and displays. The canopies must be properly weighted down with a minimum of 15 pounds per leg. The Market will not be held responsible for damages or injuries caused by unsecured or incorrectly secured canopies. The Vendor may be expected to replace property belonging to another Vendor if your negligence causes them to have to replace property. Stakes may not be used.

Spaces: Spaces are approximately 10'X10'. They are located on the grass between Indian Creek, Blaine Street, Kimball Street, and the TVCC parking lot. These spaces are somewhat fluid and may change slightly each week as needed. Vendors may be asked by Market to move spaces as needed to accommodate for new Vendors. Depending on the number of Vendors in attendance, there may not be any space between booths. **Vendors who commit to the full season will be given priority.**

Unloading / Set Up: You may unload your vehicle while parked in the parking spaces along Blaine Street or the parking area along the sidewalk in the TVCC parking lot. You have 15 minutes to unload and move your vehicle. Please unload and move your vehicle before setting up your booth. There are only a few spaces for unloading and all Vendors will need their chance to unload. All Vendor vehicles must be moved out of these spaces by 2:30 p.m. Parking is limited and close spaces must be left for our customers. Vendors must be set up and ready for customers by 2:45 pm.

Parking: No Vendor parking is allowed along Blaine Street in front of the Market. You may park along Blaine Street, as long as you are half way past the TVCC parking lot or beyond, where parking is allowed. You may park on any side streets where parking is allowed. You may park in the east side of the TVCC parking lot, the closer spots **MUST** be left for our customers.

Take Down / Loading: No Vendor is to take down or load up before 7:00 pm. It sends a negative message to customers and other Vendors. Market reserves the right to close the Market early due to weather or other emergencies. Tear down your booth completely before moving your vehicle to load up. You may move your vehicle to the parking spaces along Blaine Street or the parking spaces along the sidewalk in the TVCC parking lot to load up. Once you are loaded, you will need to move your vehicle from the loading area. There are only a few spaces for loading and all Vendors will need their chance to load up.

Missing Market: If Vendor misses Market for 3 weeks in a row, Vendor forfeits their space at the Market. Vendor may return to Market, but may be relocated to an available space.

Products for Sale: Items must be 80% homegrown, homemade or self produced.

Food: Vendors selling food **MUST** follow the Southwest District Health Food Safety Regulations. Food may not be labeled "ORGANIC" unless Vendor has a Health Department Organic Certificate. Produce samples must be cut at Market and distributed with toothpicks or individually wrapped. The following may not be sold at Market: Sprouts, canned pickles or salsa that have been made at home, pumpkin or squash pie, or wild game. Low risk baked goods must be in a sealed package and labeled with all ingredients. Eggs must be kept in a cooler with a temperature no higher than 45°, and cartons should be labeled "UNGRADED" and dated.

Nursery Plants: May be sold without a license as long as the annual sales are under \$500.00. Seeds may not be sold under any circumstance.

Restrooms: Public restrooms are located on the back side of the TVCC building.

Trash: Keep areas clear of trash.

Respect and Language: Be courteous and respectful to customers and other Vendors. Being disrespectful to customers or other Vendors will not be tolerated. Foul and inappropriate language at the Market will not be tolerated. Market is a family event and our customers are what keep us going.

Consequences: Vendors failing to follow the Market Regulations will be given a warning on their first offence. A second offence could result in expulsion from the Market at the Board's discretion.

2018 Board Members:

Kathy Harwell, Market Manager	Dennis Gans
Nancy Phillips, Assistant Manager	Poppy Welch, Entertainment
Debbie Sanborg, Treasurer	Francis Adona
Loring McClellan, Secretary	
Bob Wagner, Web Master	

Thank you for your participation in the 2018 Caldwell Farmer's Market!!!
With your help and participation, we together can make this a successful and profitable year.